No.DE-47/Z-II/DDE/E/2003-04/UG/ 3144   Dated : 22.6.2002

To

The Mangger,
Cosmos Public School,
Vasundhara Enclave,
(Dallupura),
Delhi-110096.

Sub: Upgradation of School from Secondary to Senior Secondary
       Stage with effect from the academic session 2003-04(with-
       out aid). in Arts & Commerce Stream

Sir,

        With reference to your application on the subject cited above,
I am directed to convey the approval of appropriate authority for
upgradation of your school from Secondary to Senior Secondary level
without aid with effect from the academic session 2003-04 subject to
the fulfilment of the following terms and conditions within six months:

1.   That the School shall abide by the the provision of Delhi
        School Education Act 1973 and Rules framed thereunder as
        well as the instructions issued from time to time.

2.   That the School shall admit students without any discrimi-
        nation of caste and creed.

3.   That the School shall make the additional liability of
        Senior Secondary classes.

4.   That the School shall purchase adequate Science Lab equipments
        and apparatus as per the norms of C.B.S.E./Education Deptt.
        for Senior Secondary classes.

5.   That a proper library shall be established and facilities
        for reading room shall also be made available for students
        as well as teachers. Books as per the ration of 10 books
        per students shall be purchased and made available to the
        students.

6.   That adequate sports material shall be purchased and made
        available to the students.

7.   That the schoo shall strictly abide by the provisions of
        section 10(1) of the Delhi School Education Act/Rules 1973.

8.   That the school shall not run any un-recognised classes of
        any non-educational activities within the School premises
        and all the recognised classes shall be run at any place
        at the above address only. Nursery classes be removed from
        the premises of the School immediately, if any.

9. That the School shall dispense the services of unqualified and over-aged staff, if any immediately.

10. Fresh Health Certificate from MCD be obtained and produce to Education Officer for verification.

11. The Management of the School will obtain land from the DDA, if already not obtained, in the name of the society through Directorate of Education, Delhi and shall construct a School building thereon for the School as per specification of the Department within the period of the three/years. That adequate and sufficient accommodation of 10Sq.ft. per student shall be provided for classroom. The normal size of the classroom will be 15' x 20'.

12. That proper facilities for drinking water, toilet and first-aid to be provided. Seperate toilets for boys; girls and spe seperate toilets for ladies and gents staff be also provided.

13. That the Managing Committee of the School shall not increase/enhance fee during the ensuing academic session without prior approval of the Director of Education which is the mendatory requirement under sub-section(3) of Section 17 of Delhi School Education Act and Rules 1973.

14. That all the facilities prescribed under rules 50 & 51 of D.S.E.R. 1973 shall be made available to the students.

15. That the Management of the School shall create a Reserve Fund equal to minimum three months salary of the staff in the joint name of Director of Education and Manager of the School.

16. That the school shall comply with the norms of the C.B.S.E. for affiliation fees/examination purpose.

17. The management of school will construct boundary wall within 6 months as per undertaking.

Yours faithfully,

(R.S. KHOKHAR)
DY. DIRECTOR OF EDUCATION
DISTT. EAST

No.DE-47/Z-II/DDE/E/2003-04/UG/   Dated :
Copy to:-

1. Addl.D.E.(Schools), Dte. of Education, Delhi.
2. DDE(Act), Dte. of Education.
3. R.D.(East).
4. R.O.(Statistical Br.), Dte. of Education.
5. Secretary, CBSE, 2-community Centre, Preet Vihar, Delhi for for affiliation purpose.
6. E.O.(Zone-II), Distt. East.
7. Master/Guard file.

(R.P. SINGH)
EDUCATION OFFICER
ZONE - II Distt. East